

Creation of Institutional Capacities
for the Integration of Refugees
into Higher Education



Phone:
+213 36 66 11 82

Mail:
contact@ciresproject.eu

Address:
Université Setif 2 El-Hidab, Setif, Algeria

www.ciresproject.eu

Summary

Preface and Word of the Vice-Rector in charge of External Relations	2
Presentation of the city of Setif	3
Setif 02 university: A dedication to human sciences (social sciences)	4
Map of El Hidab University Pole:	6
Before arriving at Setif 02 University	7
How to get to Setif?	7
The reception at Setif 2 university	8
Social Security	9
University Services	10
Accommodation & Student Residence	10
University Transportation Services	10
University Transportation Fee:	10
University Restaurant	11
Scholarship Opportunities	11
University Services	12
University's Library	12
Medical Care Centre	12
University Psychological Counselling Centre	13
The Entrepreneurship House:	13
Cultural Activities and Sports Associations	13
Scientific Activities	14
Cultural activities	14
Practical Information	14
E-Learning Platform	16
Dspace	16

Preface and Word of the Vice-Rector in charge of External Relations, Foreign Affairs, Cooperation, Animation, Communication and Scientific Manifestations

The reception and integration of refugees is a major challenge for Algeria, which has become not only a crossroads but also a country of refuge for oppressed peoples. Due to its history, Algeria has always supported respect for the self-determination of people. The Ci-RES project has therefore come to promote this culture and proceed with the creation of institutional capacities for the integration of refugees into higher education.

This practical guide was designed with refugees and was designed as a springboard to integration for young people who have experienced exile. Key to discovering the workings of Algerian society, it offers precise information on life at the university, through general integration missions. It thus responds to the double principle that guides the Ci-RES action: that of improving the lives of refugees and that of changing the outlook on their arrival and their reception at the university. This guide aims to facilitate the reception of young refugees at Mohamed Lamine Debaghine University, Sétif 2. It presents the reception system in all its specificity: administrative and personal reception of the young person, course of his studies, terms of its courses and its individualized support, help in finding a job. Thanks to the Office for Refugees (BER), it is indeed a question of offering young refugees a period of discovery of society so that they can integrate, succeed and flourish as citizens: "A mission for everyone at the service of all."

Professor Naouel Abdellatif Mami
Vice-Rector in charge of External Relations, Cooperation, Animation, Communication and Scientific Events
General coordinator of the Ci-RES project

Presentation of the city of Setif

Setif

The capital of High plateaus

Setif

Setif, Sitifis in the time of the Romans, is the capital of the High plateaus. It is often considered the commercial capital of the country along with the capital of civilization, trade and multiculturalism.

Under the name of Sitifis, the city used to be part of the barbarian realm "NUMIDIA", then it became under the suzerainty of the Roman empire as the capital of Mauretania Sitifensis, before being under the Arabo-Islamic control in the VIIth century.



We cannot stay in the city of Setif without visiting its remarkable touristic places

The city of Setif has important archaeological ruins that bear witness to its millenary history and some other touristic places. We can mention in particular:

- Ain-El Fouara fountain.
- Park Mall.
- Djemila: the archeological site.
- El-Atik Mosque.



Ain-El Fouara



Park Mall



Site de Djemila



Mosqué El-Atik

Setif 02 university: A dedication to human sciences (social sciences)

Mohamed Lamine Debaghine university, created in November 2011, is a public multidisciplinary institution with more than **31409** students, **841** research professors and **536** technical and administrative staff spread over the university structures, primarily in the three (03) faculties:

- **Faculty of Arts and Languages:**

Department of Arabic Language and Literature.
Department of French Language and Literature.
Department of English Language and Literature.

- **Faculty of social and human sciences:**

Department of media and communication.
Department of History and Archaeology.
Department of Philosophy.
Department of Psychology.
Department of Sociology.
Department of science and techniques of physical activity and sports.

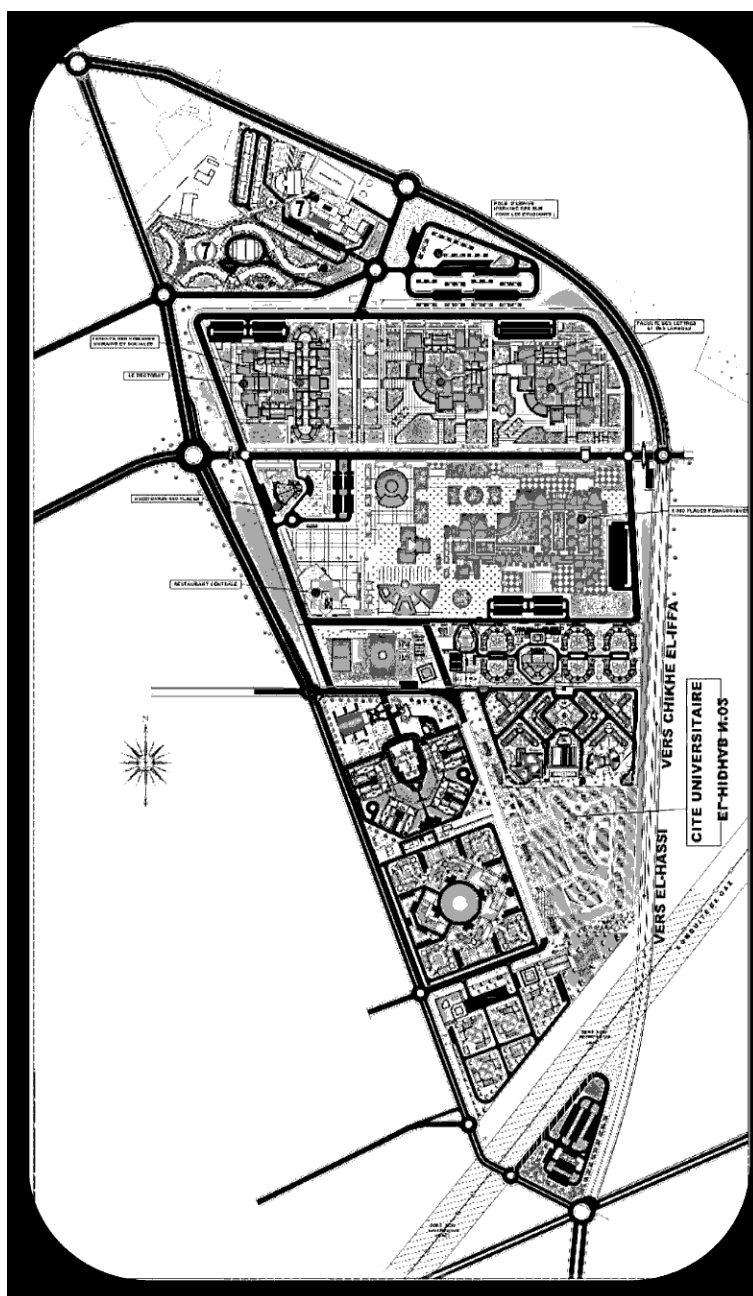
- **Faculty of Law and political sciences:**

Department of law.
Department of political sciences.

-
- 04 vice-rectorates
 - 01 general secretariat
 - 17 research laboratories
 - 22 specialties in licenses
 - 46 master's specialties
 - 18 doctoral specialties.
 - 65 foreign students
 - 12 European projects
 - 179 cooperation and research projects (128 ongoing)
 - 38 international partnership agreements
 - 43 framework cooperation agreements in progress with companies and structures of regional and national scope

Map of El Hidab University Pole:

- ❖ Rectorate
- ❖ 3 Faculties
- ❖ The directorate of university services
- ❖ 8 university dorms



Before arriving at Setif 02 University:

- **Completion of admission**
- **Study visa approval**

After posting the results of the admission to the scholarships offered by the Algerian government, the selected students approach their embassy in order to facilitate visa approval to enter Algeria.

The University Cooperation and Exchanges Directorate of the Higher Education and Scientific Research Ministry (MESRS) deliver registration authorizations to students by specifying the Host University and the field.



How to get to Setif?

❖ *By Bus:*



❖ *By train:*



Site Internet, recherche de train



Get to Setif by train: Algiers train station (AGHA) - Setif

❖ *By aeroplane:*

Setif airport is an important aviation hub of country. It is located in the suburbs of setif ,(Ain arnat) on the high plateaus, 258 km from the capital: Algiers.

Phone number: +213 36 543140

Adress: Aéroport de



Sétif 08 Mai 1945, Ain Arnat, Sétif, Algérie



The reception at Setif 2 university

- As soon as you arrive at the university, head to the office of refugee students which is located at the Vice-Rectorate in charge of external relations.

Contact : Vice Rectorate of External relations :

Tel : 00213 36661182

Université Sétif 2 El-Hidab, Sétif, Algérie

www.univ-setif2.dz

The Refugee Student Office and the Vice rectorate of External Relations team will help you with your orientation: they will explain the administrative procedures to follow when registering and give you advice for everyday life.

The refugee student is oriented to the Vice-Rector in charge of Pedagogy, to proceed subsequently to his/her registration in the speciality mentioned in the registration authorization issued by the Ministry of Higher Education and Scientific Research in this exchange for the following registration file:

The original transcript of the baccalaureate

- The original Baccalaureate diploma
- Birth certificate
- Two (02) recent ID photos
- Copy of passport
- Registration fee payment receipt (200 DA)

Contact : Vice rectorate in charge of the pedagogy (education) :

Tel: 00213 36 66 11 77

Université Sétif 2 El-Hidab, Sétif, Algérie

www.univ-setif2.dz

FOOD :

- University restaurant meal : 1.20 DA
- Coffee : 25 -35 DA
- 01 piece of bread : 15 DA
- Sandwich : 200 - 500 DA
- Pastry : 20 – 50 DA

TRANSPORT :

- University transport card 135 DA/year
- Urban bus ticket : 20 DA



PHONE AND INTERNET BILL

- Sim card (calls and 4G) :

There are three mobile operators with high-speed Internet access at very affordable prices.

LEISURE :

- Setifis amusement park
- Park Mall games room
- Theatre (Regional Theatre of the City of Setif)

Social Security

The social security regulations enable the refugee student, like any national student, to benefit from the CHIFA card.

What is CHIFA card?

The CHIFA card is the Algerian health insurance card. It allows its owners to get social security benefits in terms of health-care expenses.

How to obtain CHIFA card?

As a first step, the refugee student goes to his or her host faculty to fill out the CHIFA application form.

Then, the refugee student approaches the payment centre at the National Social Insurance Fund (CNAS) to obtain his/ her CHIFA card. He/she has to bring the following documents:

- Copy of the passport;
- ID photo with a white background;
- Copy of the blood group card;

In addition to the benefits of the CHIFA card, the refugee student can avail himself of the free health care provided by the medical centres at university campuses, state hospitals and polyclinics



University Services

Accommodation & Student Residence

In order to obtain the accommodation, the refugee student should submit the following documents to the Directorate of University Services:

- A printed copy of the accommodation request (the document is provided by the administration);
- Copy of the school certificate for the current year;
- Copy of the Baccalaureate transcript;
- Birth certificate;
- Copy of the passport;
- Two (02) recent identity photos;
- Receipt of accommodation costs (495 DZD per year).

After the submission of the aforementioned documents, the accommodation will be granted to the refugee student. He will benefit from a residence card and a transportation card.

The refugee students will live in university residences equipped with all the necessary means that enable them study in good conditions (a cafeteria, library with reading room, gym, stadium, medical centre, cyber-café). For more information on accommodation, please visit the following website:



University Transportation Services

Like national students, the refugee student enrolled at Sétif 2 University benefits from university transport by paying a symbolic annual subscription to the Directorate of University Services:

University Transportation Fee:

130 DZD annual subscription fee

University Restaurant

The student can have his meals at the university restaurant. He/ she can benefit from the university food services by presenting his student card and meal ticket (1.20 DZD).

Scholarship Opportunities

Once the refugee student is enrolled at Sétif 2 University, he can benefit from a university scholarship.

Application Documents:

LICENCE	MASTER
1-Copy of the Bac diploma 2- Copy of the authorisation for Licence's registration. 3-Copy of passport. 4-Copy of the current year's education certificate. 5- Copy of nationality certificate 6-Copy of the birth certificate. 7-Two (2) photos.	1-Copy of the Bac diploma 2-Copy of the bachelor's degree or certificate of admission to the Master's degree 3-Copy of the authorisation for Master's registration. 4-Copy of passport. 5-Copy of the school certificate for the current year. 6-Copy of the birth certificate. 7-Two(2) photos.

University Services

The Intensive Language Teaching Centre

(CEIL)

Sétif 2 University has an Intensive Language Teaching Centre (CEIL). It consists of an educational and administrative team whose ultimate aim is to help students develop their linguistic competence. The languages taught at the CEIL are Arabic, French, English, Spanish, Italian, and German. These language courses are available to national and international students, teachers and administrative staff.

For more information on how this centre works, please visit the Facebook



University's Library

Sétif 2 University has four (04) libraries with reading rooms and an online catalogue to alleviate the process of searching for books.



Medical Care Centre

Medical centres of Sétif 2 University provide medical care to refugee students.



University Psychological Counselling Centre

The University Psychological Counselling Centre, led by a team of teachers in clinical psychology and speech language pathology and the doctor of the university medical centre, has the following missions: the psychological support of students, the formulation of students' needs and the supervision of psychology students.

- **Cafeteria:** A cafeteria is open on each university campus.

- **Internet rooms:** They are available to students for their research needs.

The Entrepreneurship House:

In collaboration with the National Agency for the Support and Development of Entrepreneurship (ANADE), Sétif 2 University created the entrepreneurship house in 2014, with an aim of raising students' awareness to the importance of the cultural and entrepreneurial spirit for a better professional integration. It also aims at guiding them through the process of embodying their ideas and transforming them into successful business projects so that they can benefit from the advantages offered by the National Employment and Business Creation Policy (ANGEM, ANADE, CNAC, tax benefits, etc.)



Cultural Activities and Sports Associations

Sétif 2 University has a sub-directorate for scientific, cultural and sports activities. The latter is responsible for activities organized by students; it also manages student clubs and associations. There are 11 scientific clubs at Sétif 2 University.

Scientific Activities

The scientific activities are proposed by the accredited scientific clubs, which aim to stimulate and promote any project, action or event of a scientific nature presented by university students. The student can join a scientific club of his choice.

Cultural activities

The cultural activities are offered by authorised cultural associations. The student can join an association of his choice to partake in extracurricular activities such as music, theatre, photography, etc.

Practical Information

The refugee students should pay the registration fees (200 DA) at the post office.

Statutory Holidays:

International Holidays:

New Year's Day: January 1st

Labour Day: May 1st

National Holidays:

Yennayer: January 12th

Independence Day: July 5th

Anniversary of the Revolution 1954: November 1st

Religious Holidays:

AoualMoharam - (Hegira New Year's Day): Moharem 1st

Achoura: Moharem 10th

El MawlideEnnabaouiEcharif (birthday of the Prophet (PBUH): Rabie al Awal 12th

Aid El Fitr: Shawwâl 1st

Pedagogical Calendar:

1ST semester: September 15th – December 20th

2ND semester: January 5th- June 30th

Pedagogical Calendar:

1ST semester: September 15th – December 20th

2ND semester: January 5th- June 30th

- **PROGRES Application** :(Android Application):is a digital platform of the Ministry of Higher Education.

□Registrations.

□Exams' schedule.

□Exam and TD marks.

□ Transcript of grades.

□Debt grades.

□Modules' coefficients



Portail étudiant



- **E-Learning Platform:**



- **institutional E-mail:** after the registration process, students can get an institutional E-mail Address



- **Dspace:** is a digital platform of Setif 2 University through which dissertations, theses, publications, reports are uploaded.



"Projet cofinancé par le programme Erasmus+ de l'Union européenne. Le soutien apporté par la Commission européenne à la production de la présente publication ne vaut en rien approbation de son contenu, qui reflète uniquement le point de vue des auteurs ; la Commission ne peut être tenue responsable d'une quelconque utilisation qui serait faite des informations contenues dans la présente publication."