

Master's Degree and Internship Program of African Business Education Initiative for Youth (ABE Initiative) 5th Batch

Important Notice

- refer the General Information and make sure you are qualified to apply
- prepare the necessary document(s) described below "Documents you need to submit"
- confirm the application procedure stipulated by JICA office, and
- submit the original application form with the necessary document(s) to JICA office.

Please also refer to "2-(3) Contact Information" on our Portal Website below.
This Portal Website gives you the information such as due date of submission or particular qualification required for each country.

*<http://education-japan.org/africa/index.html>

Documents you need to submit

- 1-(1), Application Form (Excel File)
 - ANNEX 1. Current and Previous Work experience
 - ANNEX 2. Career Plan after graduation
 - ANNEX 3. Research plan
- 1-(2), Recommendation Letter



Please
submit in
this order

There is no forms for other documents to submit. Please prepare by yourself

- University Diploma (Certificate)
- Academic Transcript
- Copy of Passport (ID)
- 6 piece of Color photos (3x4cm) *other than the photo attached on Application Form
- Doctor's Letter (only for those applicable)

How to complete the Application Form

1. Handwritten form is not acceptable
2. fill in the form in **English**
3. It is a MUST to fill all the YELLOW columns (Please write "N/A" if not applicable)
4. Write years in western calendar
5. Write proper nouns in full without abbreviation
6. Sign **all pages** on the bottom of right-hand corner after printing
7. Check your application form using the check list at the bottom of this application form

Personal Information Protection Policy is declared in General Information.

*Any costs incurred during the selection procedures including travel expenses, documents preparation (photos, official notification etc.) and any other personal expenses will NOT BE COVERED by JICA/JICE but should be covered by an applicant.

1, Personal Information

CONFIDENTIAL

ABE Initiative 5th Batch Application Form

Master's Degree and Internship Program of the African Business Education Initiative for Youth
(ABE Initiative) 5th Batch
APPLICATION FORM

Req.No _____

Leave empty

Instruction

1. Handwritten form is not acceptable
2. Fill in the form in English
3. It is a **MUST** to fill all the **YELLOW** columns (Please write "N/A" if not applicable)
4. Write years in western calendar
5. Write proper nouns in full without abbreviation
6. **Sign all pages** on the bottom of right hand corner after printing
7. Check your application form using the check list at the bottom of the application form

1 Personal Information

1.1 Title
Master's Degree and Internship Program of the African Business Education Initiative for Youth (ABE Initiative)

Color Photo (4cmx3cm)
Paste your photo taken within 6 months

Attach your photo which taken within 6 months. Beside this, please bring 6 more photos. Black/White photo is not acceptable.

1.2 Number (Not need to fill in. JICA will inform after selection Procedures)

J									
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1.3 Information about the applicant...

Family Name	Ibrahim El Sayed		
First Name	Ahmed		
Other Name (if any)			
Sex	Male	Date of Birth (Day/Month/Year)	23 / Jan / 1980
Nationality	Senegalese	Age (As of 14/2012)	35
Resident Country	Senegal	Religion (if any)	
City/Town	Dakar	TEL (Primary)	(+221) 12 123 12 12
State/Province	Dakar	TEL (Secondary)	(+221) 12 123 12 34
Emar		Passport possession	Yes

Please write all the names written in passport/ID as explained below. Do not abbreviate any name.

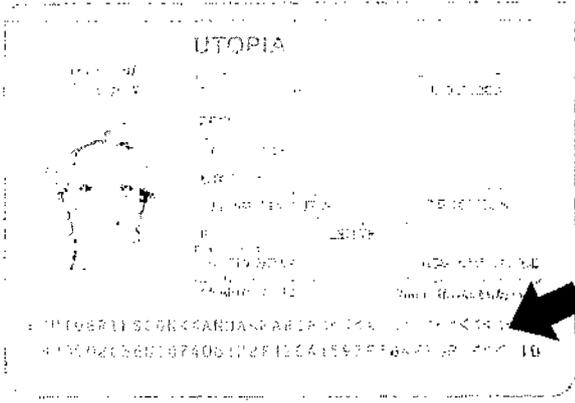
1.4 Contact Person in Emergency

Name	Mohamad Ibrahim El-Sayed	Relationship	Brother
Province & Country	Dakar	TEL	(+221) 12 123 12 99
		Email	

Do not forget to sign on all pages (only handwritten signature is accepted)

Name of Applicant: Ahmed Ibrahim El Sayed

Signature _____



If you have a passport, please refer to the bottom part of passport (photo page)

P<UTO ERIKSSON << ANNA<MARIA<<<<

- Country code (3-digits)
- Names prior to << recognizes as FAMILY NAME
- Names after << are first name or middle name

2, Declaration of desired university placement

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ABE Initiative 5th Batch Application Form

2. Declaration of desired university placement

- 1) All applicants are required to specify first, second and third choice of Universities and Supervisors of choices by reference to "2-2-1 University Information for the Applicants" and ABE Initiative Website. (<http://www.education.japan.org/afica/search/>)

Priority	Course Code	Name of Selected University and Graduate School	Program and Degree	Supervisor of choice
1	004	Osaka University Engineering	English Engineering education program3. [Specialized Energy and Environment Systems]	Professor Taro TANIYAKA
2	104	Osaka University Engineering	Water and Environmental Engineering Program	Professor Dr. Ritsako SUZUKI
3	024	University of Tsukuba Systems and Information Engineering	Disaster Control Engineering Dept. of Engineering, Mechanics and Energy / Master of Engineering	Professor Ichiro WATANABE

Select the Course Code

Copy the name of supervisor you chose from ABE Initiative Portal Website and paste
****If you chose the supervisor NOT listed, your application will be disqualified.**

- 2) Please select the item number of your research field. Refer to "Research Field List" for more detail.

Item Number	Research Field
5501	Materials/ Mechanics of materials

- 3) If disqualified by the universities of first, second and the third-choice at the 3rd selection, JICA might choose the other appropriate universities for you. Do you grant JICA the authority to choose other university for you?

Yes

- 4) On the condition that period of stay in Japan to complete your course work and graduate is for up to two (2) and a half years or half year for research student, two (2) years for Master's course. It will be decided based on the program schedules and admission conditions of the university.
In case that you cannot agree above time table due to any reasons such as granted leave duration at working place, please mention your condition.

Can you participate in program with above time table (up to two and a half years)?

Yes	Available period to complete and graduate	
	year	month
	Reason	

Ahmed Ibrahim El-Sayed

Name of Applicant: Ahmed Ibrahim El-Sayed

Signature

-Click here and you will see the Research Field List below.

-Choose ONE research field correspond most to your interest.

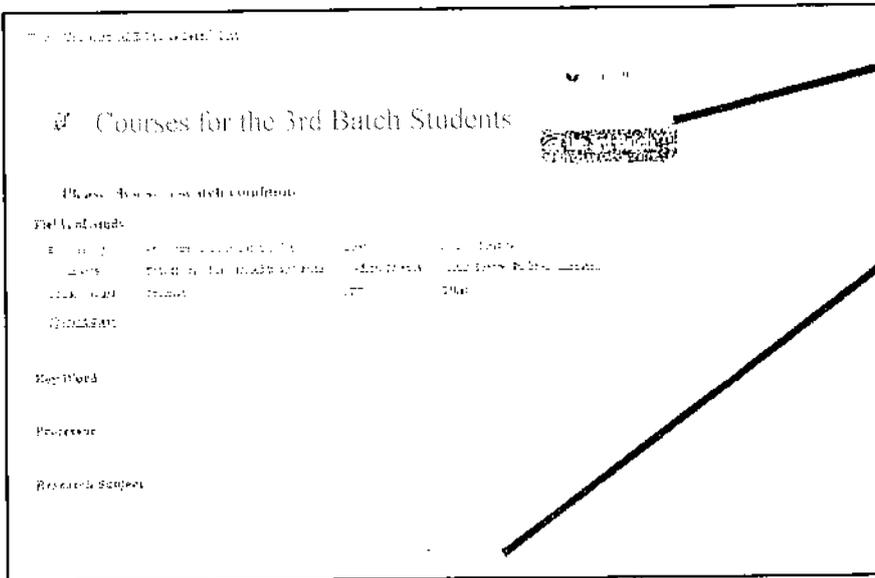
-Put 4-digit number in Item Number Column on Application Form

"Research Field" sheet

	A	B	C	D	E	F
1	Category	Area	Discipline	Research Field	Item number	
2	Integrated Disciplines	Informatics	Principles of Informatics	Theory of informatics	1001	
3	Integrated Disciplines	Informatics	Principles of Informatics	Mathematical informatics	1002	
4	Integrated Disciplines	Informatics	Principles of Informatics	Statistical science	1003	
5	Integrated Disciplines	Informatics	Principles of Informatics	Computer system	1101	

How to Find the Best University/Graduate School and Supervisor for You

- 1, Visit our Portal Website URL: <http://www.education-japan.org/africa/index.html>
- 2, Click "Detailed University Information" on right column
- 3, Search universities which offer research in your field



You can search all courses here

You can search following subject
 (1)Field of Study
 (2)Key word
 (3)Professor name
 (4)Research subject

- 4, Read well the information appeared in each university page, and pick 3 universities you are most interested.

- 1.Course code
- 2.Maximum number of participants
- 3.Fields of Study
- 4.Program and Degree
5. Standard time table
(Years needed for graduation)
6. Language of Program
7. Desirable English level and Necessary Academic background
8. Prior Inquiry From Applicants (Before Submission of Application Documents)
9. Website
10. Professors and Associated Professors
11. Features of Graduate School
12. Features and Curriculum of Program
13. Internship Program
14. Academic Schedule

Is it match with your need?

Is the degree what you would like to obtain?

If there are many universities you are interested, compare them well

Do they offer the program you wish to study?

Important Points to Check

5. Standard Time Table

Confirm their length of the courses. Make sure you can attend whole period.

*Standard time table is ONLY for the Master Course. If you are accepted as a research student, you need to spend 6 months prior to the enrollment to the Master Course.

Post-graduation Internship can be arranged ONLY IF Japanese company offers you the opportunity. Maximum period of Post-graduation Internship is 6 months starting from your graduation. (Summer Internship opportunity is MANDATORY and will be arranged by matching between your availability and offers from companies.)

7. Desirable English level and Necessary Academic background

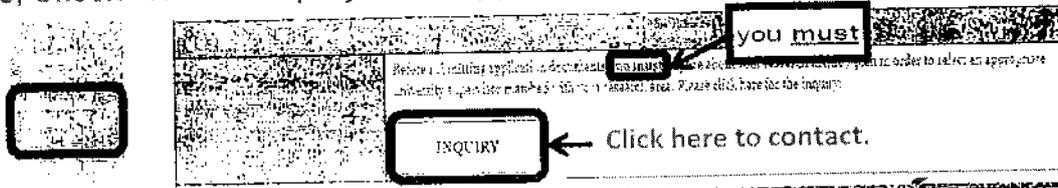
Do you meet their requirements?

10. Professors and Associated Professors Pick ONE supervisor from professors listed for each universities. Read his/her papers if possible.

*Basically, the professors listed in this website are designated professors who are in charge of ABE Initiative.

Prior Inquiry

5, Check "9. Prior Inquiry From Applicants" column of universities you selected.



"You must" means that you **MUST CONTACT** the professors before the deadline or they will be disqualified by 3rd selection (document screening in Japanese university).

"You are recommended to" means your prior contact is ideal.

"You can" means your prior contact is not mandatory.

"Not allowed" means you are **NOT ALLOWED** to contact professors. No Inquiry button is shown.

◆ **Contact Period is until the end of the application period.**

◆ **Candidates cannot contact professors except for this period.**

Click "next" to fill in about your research.

Write the professor name who you have chosen

Click "next" to finish the inquiry form.

Choosing appropriate supervisor is under your responsibility.
Please do NOT use prior inquiry form to ask University administration staff to suggest appropriate supervisor for you.

3, Educational Background

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ABE Initiative 5th Batch Application Form

3. Educational Background

Instruction

1. Include kindergarten educational and nursery school education.
2. Preprimary education in that category may also be included in upper secondary education.
3. If you attended multiple schools at the same level of education due to moving house or readmission to university, indicate level column and write the schools in the separate rows.
4. Any school years or leave skipped or repeated should be indicated in the Remarks column.
5. End date for Higher Education should match with the date on the graduate certificate which you submit.
6. Academic Degree must be filled for Higher Education level. If not obtained any degree, write "N/A".

Level	Name of School Faculty / Department	Province, Country	Years of schooling	From (Month/Year) To (Month/Year)	Academic Degree
Primary Education	Dakar Primary School	Dakar Senegal	6 years	From Dec / 1998	
				To Dec / 1998	
Lower Secondary Education	Dakar King's Secondary School	Saint- Louis, Senegal	3 years	From Sep / 1998	
				To May / 1999	
Upper Secondary Education	Dakar King's Secondary School	Saint- Louis Senegal	3 years	From Sep / 1998	
				To May / 2002	
Higher Education	Dakar University Faculty of Engineering	Dakar, Senegal	2 years	From Dec / 2002	N/A
				To Dec / 2004	
Higher Education	West Africa Institute of Technology Faculty of Engineering	Dakar, Senegal	1 years	From Sep / 2004	Bachelor of Civil Engineering
				To Dec / 2005	
Higher Education	Paris 8 University Business School	Paris, France	1 year	From Sep / 2017	Master of Business Administration
				To Sep / 2017	
Total Years of Education				19 years of schooling	

Please write the reasons in "Remarks" if you need to make a supplement or explanation for the instruction 1, 5, 6, 9.

Remarks	At Dakar University, I failed and repeated first year from 2003-2004. I left Dakar University without obtaining degree in 2004 and entered West Africa Institute of Technology. I am still in education for my Master.
---------	--

Name of Applicant: Ahmed Ibrahim El-Sayed

Signature

Put year/month of your entrance and graduation of each school. It will be automatically calculated.

1 year 5 months recognize as 1 year.
1 year 6 months recognize as 2 years.

For Higher Education, graduation year/month have to be matched with the date which described in your Certificate.

Please write down the name of degrees you obtained and which is described in your Certificate.

Please refer to the instruction on upper part of this page on Application Form, If you apply to No.4, 5 or 6, you have to explain the reason in Remarks Column.

1) Language Proficiency

English Proficiency	Listening	Good
	Speaking	Good
	Reading	Fair
	Writing	Excellent
	Certificate (if any) e.g. IELTS, IELTS	IELTS 6.5
Mother Tongue ex. French	Wolof	
Other Language (if any)	French	
Proficiency of the other language	Excellent	

Excellent Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

Good Conversational accuracy & fluency in a wide range of situations, discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.

Fair Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.

Poor Simple conversation level such as self-introduction and question & answer using the present and past tenses.

2) Have you ever been awarded a scholarship for studying abroad?

Yes	Name of scholarship	Youth Union Exchange programme				
	Duration	From	Aug / 2005	To	Sep / 2005	

3) Are you currently applying for any scholarship(s), other than ABE Initiative?

No	Name of scholarship	
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4) Have you ever participated in any training course in your country or abroad including any offered by JICA?

No	Name of the course				
	Country you visited		Name of the institution or agency		
	Duration	From		To	

Name of Applicant: Ahmed Ibrahim El-Sayed

Signature: _____

4, Present Organization and Nomination

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4. Present Organization and Nomination

4.1 Present Organization and Position

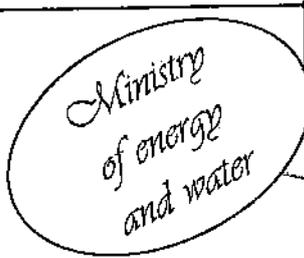
Type of Organization	National Government	Others specify	
Organization	Ministry of Energy and Water		
Department / Division	Water Resource Management		
Position	Hydrology Engineer		
Date of employment	1 Jan 2013	Date of assignment to the present position	1 Jan 2013
Province & Country	Cairo	TEL	(+221) 12 123 22 22 Email

Do NOT abbreviate the position and/or organization name.

Category of Organization	Type of Organization	Description
A. Private Sector	Private	Private company including Private school
	National Government	Ministry or Federal Institution
B. Ministry Government Institution	Local Government	Governmental Institution run by state/province or city/town
	Public Enterprise	Government-owned corporation or facilities
C. Higher Education and TVET	University	Either public or Private University
	NGO, P (non-profit)	NGO or non-profit organization
D. Others	Self-employed	Freelance or entrepreneur company (called "Private")
	Fresh Graduate	Just graduate from Graduated from University and not working
	Unemployed	not working
	Others	Any status not applying to all above

4.2 Confirmation of the nomination by the applicant's present organization

I agree to nominate this person on behalf of our organization

Date	September 1st 2017	Signature	
Name	Dr. Ahmed Magha		
Department / Division	Water Resource Management		
Position	Director		
TEL	(+221) 12 123 22 21		
Email	ahmed@energy.gov		

Please get the signature from your supervisor in your organization.

The official stamp from your organization is mandatory.

Name of Applicant: Ahmed Ibrahim El-Sayed

Signature: _____

5, Work Experience

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5. Work Experience

Provide the information of your work experience following the most recent one.
The first row (most recent one) will be filled automatically if 4.1 is correctly filled.

Organization	Department	Position	Period of Working	From : To	Full/Part	Type
Ministry of Energy and Water	Water Resource Management	Hydrology Engineer	4 years 10 months	From : Feb - 2013 To : Oct - 2017	Full	B
Urban Water Center	Maintenance	Engineer	3 years 11 months	From : Oct - 2013 To : Oct - 2016	Part	B
Urban Water Center	Maintenance	Assistant Engineer	2 years 1 month	From : Feb - 2008 To : Feb - 2010	Part	B
				From : To :		
				From : To :		
				From : To :		
				From : To :		

Please refer to Categorize of Organization on page 5 (4. Present Organization and Nomination)

**For the type of organization, please choose from the followings.

- A Private Sector B Ministry / Government Institution
- C Higher Education and TVET (Technical and Vocational Education and Training) Institutions
- D Others (non-profit organization etc.)

*Please refer to Category of Organization on page 5 (4. Present Organization and Nomination)

Total years of full-time job experience 4 years and 10 months
Total years of part-time job experience 4 years and 10 months

Name of Applicant Ahmed Ibrahim El-Sayed

Signature

6, Medical History

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6. Medical History

6.1 Present Medical Status

a) Do you currently use any medicine or have regular medical checkup by a physician for your illness?

Yes	Name of illness and condition	Asthma
	Name of medicine	Inhaled corticosteroid

If yes, please attach your doctor's letter (preferably written in English) that describes current status of your illness and agreement to join the program.

IF Yes on question a), attach the doctor's letter to describe your current status.

b) Are you pregnant?

No	Months of pregnancy	month	Expected date of delivery	12/12/12
----	---------------------	-------	---------------------------	----------

c) Are you allergic to any medication or food?

Yes	What are you allergic to?	milk and peanuts
-----	---------------------------	------------------

d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

None

Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.

6.2 Past Medical History

a) Have you had any significant or serious illness?

No	If yes, please specify	
----	------------------------	--

b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

No	If yes, please specify	
----	------------------------	--

6.3 Other Medical Problems

If you have any medical problems that are not described above, please indicate below.

--

Name of Applicant: Ahmed Ibrahim El-Sayed

Signature: _____

7, Declaration

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ABE Initiative 5th Batch Application Form

7. Declaration

I, the undersigned, hereby declare that I am a Japanese national and that I am applying for the ABE Initiative 5th Batch (hereinafter referred to as "the ABE Initiative") in accordance with the following conditions.

1. All the information and data and procedure in this application form are true and accurate to the best of my knowledge and ability. My application will be cancelled if any information provided to be false.
2. All the information provided by me in this application form has been approved by my superior authority organization (Required only for Governmental Officials, including public organizations, and/or Educators).
3. An appropriate legal advisor is consulted or existing and necessary documents will be prepared regarding all legal matters related to the ABE Initiative.
4. The ABE Initiative is not a part of my current employment with JICA as the personnel of ABE Initiative. I am not applying to be employed by JICA as the personnel of the ABE Initiative in the future.

1) WHEN I AM ACCEPTED TO THE PROGRAM, I AGREE

1. To work on the ABE Initiative in Japan (hereinafter referred to as "the ABE Initiative") in accordance with the conditions of the program.
2. To accept the ABE Initiative as a part of my current employment with my superior authority organization.
3. To accept the ABE Initiative as a part of my current employment with my superior authority organization.
4. To accept the ABE Initiative as a part of my current employment with my superior authority organization.

2) JICA'S OBLIGATIONS

1. To provide my family (spouse and children only) with my own responsibilities for all expenses and necessary procedures after my arrival in Japan to follow JICA's guidelines.
2. All the information received in the MEDICAL HISTORY FORM, and to accept that medical conditions resulting from an undiagnosed disease which may affect the ABE Initiative may be reported to JICA and may result in termination of the program.
3. To accept the ABE Initiative and to accept the ABE Initiative as may be stipulated by both the nominating government and the Japanese Government regarding the program.
4. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
5. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
6. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
7. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
8. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
9. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
10. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
11. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
12. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
13. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
14. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
15. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
16. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
17. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
18. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
19. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.
20. To follow the program as stipulated by the rules of the ABE Initiative and to accept the program.

Name of Applicant: Ahmed Ibrahim El-Sayed

Signature: _____

DATE (Day / Month / Year): _____ / _____ / _____

The date should be BEFORE the due date of application in your country.

Annex 1, Current and Previous Work experience

Annex1. Details of Current and Previous Work

Please describe your responsibilities in your current and previous work within 150 words each. Make sure to sign on every page

> **Current Work (150 Words)**
As a hydrology engineer in Ministry of Energy and Water, I am responsible ...

> **Previous Work (150 Words)**
At Dakar Water Center, my duty was to ...

Annex 2, Career Plan after graduation

Annex2: Career Plan after Graduation

After completing my research and internship in Japan, I would like to ...

Annex 3, Research Plan

Annex3: Research Plan

(1) Title:
XXXXXXXXXXXXXXXXXXXX XXXX XXXXXXXXXXXXXXXXXXXX

(2) Research Plan (more than 700 words):
XXXXXXXX XXXX XXX XXXXXXXX XXXXXXXXXXXX XXXXXXX XXX XXX
XXXXXXXXXXXXXXXXXXXX XXXXX XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX
> XXXXXXX
• XXXX
• XXXXX
• XXXXXXXX

> YYYYYYYYYY:
• YYY
• YYYYYYYYYYYYYY
• YYYYYYYYYYYYYY



Warnings about “Plagiarism”

“Plagiarism” is a serious offense in academic field.

Plagiarism means using others’ ideas and words without clearly acknowledging the source of that information.

University students including ABE Initiative applicants and fellows are members of the academic field, and must avoid the plagiarism in making a research plan and thesis. Otherwise, you may be disqualified from the selection, or even be discharged from the university, once the plagiarism is found in your research plan, or academic work in the university.



Such cases are deemed as plagiarism:

- Copying from books or articles written by another author without full acknowledgement
- Copying from an internet source without attribution text or information
- Misrepresentation of someone’s work as original work

To avoid plagiarism, you must cite sources and give credit whenever you use:

- Another person’s idea, opinion, or theory
- Any facts, statistics, graphs, drawings – any pieces of information – that are not common knowledge
- Quotation of another person’s actual spoken or written words, or
- **Paraphrase** of another person’s spoken or written words

When you make your research plan, also pay attention to **“Paraphrase”**.

Paraphrase is a re-expression of another person’s ideas in your own words. There is accurate and inaccurate way of paraphrasing.

Here are some websites for more explanation on those matters. Applicants must prepare research plan carefully to avoid plagiarism.

■ **What is Plagiarism? What is Citation?**

What is Plagiarism? (June 2017)

<http://www.plagiarism.org/citing-sources/whats-a-citation/>

■ **Plagiarism and how to avoid it**

INDIANA UNIVERSITY BOOMINGTON, Writing Tutorial Service, Plagiarism: What it is and how to recognize and avoid it. (June 2017)

<http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml>

■ **Paraphrase and examples**

The Writing Center @ THE UNIVERSITY OF WISCONSIN – MADISON, the Writer’s Handbook avoiding plagiarism(June 2017)

http://writing.wisc.edu/Handbook/QPA_paraphrase.html

INDIANA UNIVERSITY BOOMINGTON, Writing Tutorial Service, How to Recognize Plagiarism (June 2017)

<https://www.indiana.edu/~istd/example1paraphrasing.html>

6 piece of Color photos (3x4cm)

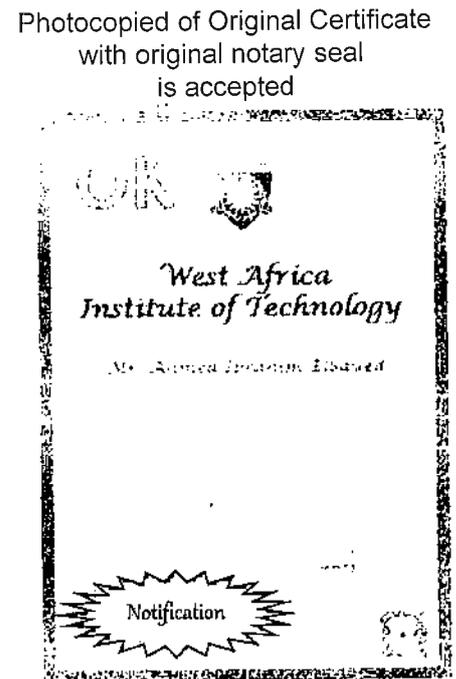
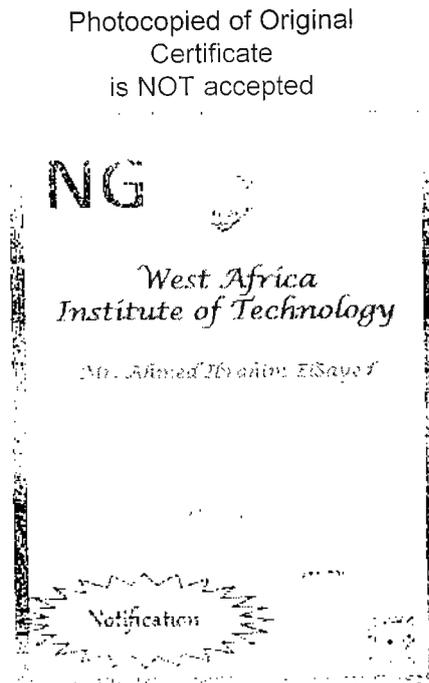
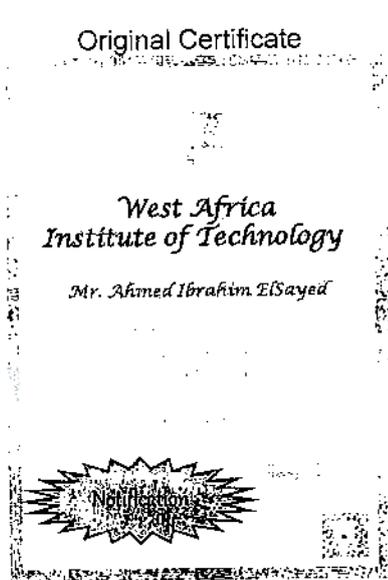
Only color photos can be accepted.
Black/White photos, blurred photos and photos with sunglasses or hat can NOT be accepted.

Copy of Passport(ID)

Passport copy to check nationality, name, sex, and date of birth.
National ID and birth certificate are acceptable if you do not have Passport.
Certified English translation must be attached if ID is not written in English, French, Portuguese or Spanish.

University Diploma(Certificate) / Academic Transcript

- 1. The copied document of original one is approved only with the original notary seal affixed.**
*The notary seal: To officially notarize the copied document, affixed by authorized public institutions or lawyers.
- 2. You need to submit Academic Transcript which covers all years you attended in that school.**



Recommendation Letter

The copy of Recommendation Letter is NOT accepted.
The signature from the presenter is mandatory.

If you are recommended by the organization located in Japan, you can submit the copy to JICA overseas office while presenter send the original to JICA Headquarters in Tokyo.